



## **CESA 11 HEAD START TEACHER ASSISTANT**

**QUALIFICATIONS** ~ 18 years of age and high school diploma/GED; Child Development Associate, 1 Yr Child Services Diploma, **or** ECE Associates. *\*Assistance provided in obtaining requirements as applicable.*

**RESPONSIBILITIES** ~ Assists the teacher in providing classroom activities.

**HOURS** ~ 40 hrs/wk, 186 days/yr. (36 hrs/wk teacher assistant & 4 hrs/wk housekeeper). Program year, August~May.

**WAGE RATE** ~ \$12.96/hr.

**BENEFITS** ~ Benefits package available. Benefits are pro-rated based on the number of hours worked per year.

**BACKGROUND CHECK** ~ In compliance with Head Start Performance Standard 1302.90(b)(1) through (5), Wisconsin State Day Care Licensing DCF 250.05(2)(b), and 13.03(1) through (2)(b) and 13.06(1)(a) through (4)(b)(2) of the Wisconsin Administrative Code and the 2009 Wisconsin Act 76, completion of the background check process will be required prior to hire.

To be considered for an interview, applicants ***MUST*** submit a Head Start application along with references, letters of recommendation, transcripts, and verification of degree/license as appropriate to the position applying for.

To submit an online application, obtain a detailed job description or for more information on other employment opportunities, please visit our website at <https://www.headstart.cesa11.k12.wi.us/employment>. For questions, please contact Head Start Central Office at (715) 986-2020 or [hshr@cesa11.k12.wi.us](mailto:hshr@cesa11.k12.wi.us).

**DEADLINE TO APPLY** ~ Wednesday, October 28, 2020 12p.m.

**INTERVIEWS** ~ Thursday, November 5, 2020.

**LOCATION** ~ New Richmond Head Start • 118 Homestead Drive, Suite 4 • New Richmond, WI 54017

**EQUAL OPPORTUNITY EMPLOYER**